

Job Description – Companion Caregiver



WHO WE ARE

Carolina Village Community Care is a home care agency for women. We provide short-term in-home support to help alleviate the stress and overwhelm women experience when managing their lives and homes after childbirth, when navigating an illness or health diagnosis, or recovering from surgery or hospitalization. We also provide long-term personal care assistance to seniors.

WHY WE DO WHAT WE DO

We do this work because we believe women deserve support, and we are passionate about creating space for women to care for themselves during seasons of change and transition in life.

POSITION OVERVIEW

Carolina Village Community Care is looking for a **Companion Caregiver** to provide support that is aligned to each client's plan of care ultimately helping us accomplish our mission and ensure each client has a superior experience with our agency. As a Companion Caregiver, you will work directly under the RN Service Supervisor to provide companion and sitter services including non-medical care, socialization, and basic supervision to ensure a client's safety and well-being along with light housekeeping tasks, which are secondary to the care and supervision of the client.

JOB RESPONSIBILITIES

- The **Companion Caregiver** will report directly to the RN Service Supervisor. This role will provide companion and sitter services to postpartum women or individuals in their own homes and communities who need assistance caring for themselves as a result of old age, sickness, disability and/or other inflections.
- Companion Caregiver and Sitter services include, but are not limited to the following activities:
 - Providing companionship, friendship and emotional support;
 - Talking, listening, and sharing experiences;
 - Playing games/cards, reading to clients etc.;
 - Helping keep clients in contact with family, friends and the outside world;
 - Providing transportation and escort assistance to medical appointments, grocery store and errands;
 - Accompanying clients to recreational and/or social events;
 - Assisting with plans for visits and outings;
 - Writing or typing letters/correspondence;
 - Organizing and reading mail
 - Planning local trips and out-of-town travel with clients;
 - Performing meal planning, preparation, and serving;
 - Performing household tasks essential to cleanliness and safety;
 - Accompanying client on walks;
 - Reminding client to take medication, start or finish meals; and,
 - Assisting with pet care.
- Companion Caregiver and Sitter services shall not include any personal or hands-on care.
- **NOTE: At moderate risk for exposure; see agency Exposure Control Plan**

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ABOUT YOU:

- You are observant and pay attention to details in your environment.
- You can anticipate problems and intervene before an issue escalates.
- You follow instructions thoroughly and completely.
- You take ownership - you know pointing fingers doesn't get you anywhere and you're always looking for the part you've played.
- You have exceptional written and verbal communication skills.
- You're able to take feedback and implement it and are also not afraid to provide valuable input when needed.
- You bring positive energy to your relationships and enjoy being a part of a team.
- You are passionate about caring for others and can display tremendous patience when supporting someone who is navigating a difficult change in their life.

REQUIRED QUALIFICATIONS + KNOWLEDGE

- High school diploma or GED
- Related experience in the home care industry is preferred.
- Willing to complete CPR Training & Certification (provided)
- Prior experience supporting a start-up small business is a plus.

COMPENSATION & DETAILS

This position is a **part-time position**. You will have flexibility to set your availability each month, and we will assign shifts to you with clients based on your availability. There is potential for you to become a full-time W2 employee if you desire after successfully completing the first 90 days.

- You will primarily work in clients homes throughout the Charlotte Metro area.
- You will report in-person to our office location in Matthews, NC once per month for required in-service training.
- You must submit your 30 day availability in our AxisCare mobile app by the 30th of each month
- Must have your own reliable transportation and valid car insurance.
- Starting rate is at \$17/hr

Upon becoming a full-time W-2 employee, you would receive the following benefits:

- 10 days annually of Paid Time Off
- Holiday pay at 1.5x standard pay
- Monthly benefit stipend